

A meeting of the **OVERVIEW AND SCRUTINY PANEL (ENVIRONMENT, COMMUNITIES AND PARTNERSHIPS)** will be held in **LANCASTER & STIRLING, CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **THURSDAY, 4 JUNE 2026** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES AND SUBSTITUTES

1. MINUTES (Pages 5 - 12)

To approve as a correct record the Minutes of the Overview and Scrutiny Panel (Environment, Communities and Partnerships) meetings held on 5th March 2026 and 21st May 2026.

**Contact Officer: B Buddle
01480 388008**

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

**Contact Officer: B Buddle
01480 388008**

3. OVERVIEW AND SCRUTINY - REMIT, ROLE AND STUDIES (Pages 13 - 22)

The Overview and Scrutiny – Remit, Role and Studies Report is to be presented to the Panel.

**Contact Officer: B Buddle
01480 388008**

4. OVERVIEW AND SCRUTINY WORK PROGRAMME (Pages 23 - 24)

The Panel are to receive the Overview and Scrutiny Work Programme

**Contact Officer: B Buddle
01480 388008**

5. CAMBRIDGESHIRE COUNTY COUNCIL HEALTH COMMITTEE

To appoint a non-voting co-opted Member and substitute Member to the Cambridgeshire County Council Health Committee.

Contact Officer: B Buddle
01480 388008

27 day of May 2026

Michelle Sacks

Chief Executive and Head of Paid Service

Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council's Constitution](#)

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The District Council also permits filming, recording and the taking of photographs at its meetings that are open to the public. Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

Please contact Mrs Beccy Buddle, Democratic Services Officer, Tel No: 01480 388008/e-mail Beccy.Buddle@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

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HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the OVERVIEW AND SCRUTINY PANEL (ENVIRONMENT, COMMUNITIES AND PARTNERSHIPS) held in LANCASTER & STIRLING, CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN on Thursday, 5 March 2026.

PRESENT: Councillor N J Hunt – Chair.

Councillors T Alban, S Bywater, M Kadewere, C Lowe, S Mokbul, B M Pitt, D J Shaw, C H Tevlin and N Wells.

APOLOGIES: An apology for absence from the meeting was submitted on behalf of Councillor S J Criswell.

IN ATTENDANCE: Councillors L Davenport-Ray and J E Kerr.

47. MINUTES

The minutes of the meeting of 5th February 2026 were approved as a correct record and were signed by the Chair.

48. MEMBERS' INTERESTS

Councillor T Alban declared a non-registerable interest in Minute 25/50 by virtue of being a regular visitor to Hinchingsbrooke Country Park.

Councillor B Pitt declared a non-registerable interest in Minute 25/50 by virtue of having previously been involved in the St Neots Festival held within the Priory Park in St Neots.

Councillor T Alban declared a non-registerable interest in Minute 25/51 by virtue of being a member of the RAF Wyton Band.

Councillor S Bywater declared a non-registerable interest in Minute 25/51 by virtue of being a veteran of the Royal Marines and a member of the Royal British Legion.

Councillor N Hunt declared an other registerable interest in Minute 25/52 by virtue of his employment.

49. OVERVIEW AND SCRUTINY WORK PROGRAMME

With the aid of a report by the Democratic Services Officer (Scrutiny) (a copy of which is appended in the Minute Book) the Overview and Scrutiny Work Programme and Notice of Key Decisions for the period 1st March 2026 to 30th June 2026 were presented to the Panel.

50. PARKS AND OPEN SPACE COMMERCIAL SUSTAINABILITY PLAN

By means of a report and presentation by the Head of Leisure, Health

& Environment (copies of which are appended in the Minute Book), the Parks and Open Space Commercial Sustainability Plan was presented to the Panel.

In response to a question from Councillor Shaw, the Panel were advised that the proposed activities would not be impacted by the ongoing works at Hinchingsbrooke Country Park. It was noted that this was a flexible plan which could react and adapt to ensure viability.

Councillor Bywater was in favour of the proposed plans but expressed concerns about the achievability of the scheme and people management within the parks, in particular being wary of large influxes of crowds in spells of good weather.

Following concerns in relation to Health and Safety expressed by Councillor Tevlin, the Panel were assured that full impact assessments would be carried out as activities were developed to fruition. It was noted that the One Leisure service had strong health and safety experience in the activity realm and that this expertise would be utilised to the Council's advantage. It was also confirmed that full staff training would be provided for all new activities as they came online.

Councillor Pitt commented on the exciting proposals within the report and noted that whilst driving down the deficit was good news, bring greater footfall to the parks was even better news. He commented that he was delighted to see the proposals for the Riverside Park in St Neots and noted that there was a mini golf course there in need of regeneration. It was agreed to follow up on more parochial details with Officers following the meeting.

Councillor Alban was enthusiastic about the proposals but expressed concern that the tranquillity of the parks and open spaces was part of their charm and that some of the proposed activities may disrupt this. He also expressed concern about the security of some of the activities outside of operating hours, in particular quad bikes, high ropes and axe throwing. The Panel were assured that the report provided an overview of possibilities and that as each activity progressed economic impact assessments would be undertaken. In addition the Panel were assured that solutions would be sought which were in the best interest of the local environment which also being financially viable.

Councillor Hunt reflected that with the drive to increase dwell times, there would be an increased need to use facilities and requested an update on the facilities at the Riverside Park in Huntingdon. The Panel heard that improvements and maintenance to facilities were planned for the coming year and that a specific update on the Riverside facilities would be communicated following the meeting.

Councillor Shaw observed that activities, in particular water activities had potential to be grouped in clusters and that whilst the aquapark was an exciting suggestion, additional opportunities for paddleboarding and canoeing could also prove to be relatively low cost and utilising a similar area. In addition he noted that there was an existing mountain bike trail within Hinchingsbrooke Country Park which could be updated and developed.

In response to a question from Councillor Lowe, the Panel heard that the aquapark should not be affected by wet weather during the summer time and that the projections within the report were modest and risk adverse to allow for the unpredictability of weather.

It was observed by Councillor Pitt that investment in regular play equipment could develop the parks into a low cost destination for families and that there was a potential to generate revenue through secondary spend during such visits. The Panel were assured that conversations were ongoing with the Friends of Hinchingsbrooke Country Park Group and also local residents in relation to development at the Park and also proposed activities.

Councillor Tevlin reflected on her experiences with Rugby Borough Council and fun days organised by that authority within its parks to include children's entertainers. She also observed that scavenger hunts, such as those run by the National Trust tended to prove popular with families. The Panel heard that the team had already developed a popular Easter trail around the park and that there were ongoing collaborations with local schools to build on existing educational events.

It was clarified, following an enquiry from Councillor Shaw, that the figures contained within the report showed an anticipated spend of £170,000 for the aquapark and that an anticipated £110,000 income could be returned within year one.

The Panel were assured, following an observation from Councillor Wells, that whilst some of the activities appearing to be aimed at younger residents and families, the parks would very much remain inclusive for residents of all ages.

Following the discussion, it was

RESOLVED

that the comments of the Overview and Scrutiny Panel be passed to Cabinet for their consideration when making a decision upon the recommendations within the report.

51. SIGNING OF THE HUNTINGDONSHIRE DISTRICT COUNCIL ARMED FORCES COVENANT

By means of a report by the Community Development Officer, Community Services – People Team (a copy of which is appended in the Minute Book), the Signing of the Huntingdonshire District Council Armed Forces Covenant Report was presented to the Panel.

Councillor Bywater thanked the Officer for sharing the report with him prior to it being brought through the democratic process and stated his strong support for the proposal to establish and formally adopt the Huntingdonshire District Council Armed Forces Covenant. He reflected on his experiences as a former serviceman and believed that such a Covenant was vitally important to enable the Council to do everything possible to support the district's Armed Forces communities. He stated that the covenant represented a clear and

meaningful commitment to ensure the fair treatment of Service Personnel, veterans and their families and for them to not be disadvantaged when accessing public services. Aligning the Council's approach with the statutory duties set out in the Armed Forces Act was in his view timely and necessary. He welcomed the clarity that the Covenant would bring and felt that it was essential that this be embedded across Council policies and aligned with neighbouring authorities. He was reassured by the Senior Leadership commitment detailed within the report as well as the commitment to report back regularly to Overview and Scrutiny and noted the accountability and transparency this would provide. He was fully in support of the proposal. Councillor Pitt echoed the comments of Councillor Bywater and deferred to his expertise on the subject and the knowledge of the Officers within the Council.

It was clarified to the Panel, following a comment from Councillor Shaw that the Working Group mentioned within the report would be made up of service area leads as identified by Heads of Service and that this group will meet quarterly. It was further noted that an Armed Forces Board would be established as a cross County group and would also meet regularly.

In response to a question from Councillor Lowe, it was clarified that staff training would be available and accessible for all Council staff through the Council's Learning and Development programme.

In conclusion, Councillor Hunt stated that he felt the report co-defined the things which the Council already did and that the comments of Councillor Bywater in support of the proposal greatly reassured him that this was the right thing to do.

Following the discussion, it was

RESOLVED

that the comments of the Overview and Scrutiny Panel be passed to Cabinet for their consideration when making a decision upon the recommendations within the report.

52. LOCAL AREA ENERGY PLAN 2025/26

By means of a report by the Interim Place Strategy and Climate Lead (a copy of which is appended in the Minute Book), the Local Area Energy Plan 2025/26 Report was presented to the Panel.

In response to a question from Councillor Alban, the Panel heard that conversations were open and ongoing with the Environment Agency to maximise community energy opportunities such as the identified community hydro electric project at Little Paxton.

Councillor Pitt echoed Councillor Albans thoughts and voiced his support for community renewable energy projects, acknowledging that these projects were particularly complex thus resulting in difficulty maintaining drive to see projects through to fruition. Councillor Davenport-Ray advised that recent updates would see a gradual change in new builds and hoped that continued support and improvements would strengthen the 2045 target achievability.

Councillor Lowe reflected on her experience with retrofit projects in older buildings and the Panel heard that work was being undertaken to improve this experience.

Following a question from Councillor Shaw, the Panel heard that grants such as the Warm Homes Upgrade Grant and the Boiler Upgrade Scheme were in place to assist in retrofitting older properties.

In response to an observation from Councillor Hunt linking fuel poverty with older buildings, the Panel heard that the joint administration were using their position to influence the Cambridgeshire and Peterborough Combined Authority to support rural communities in fuel inefficiencies.

53. EXCLUSION OF PRESS AND PUBLIC

RESOLVED

that the press and public be excluded from the meeting because the business to be transacted contains exempt information relating to the financial or business affairs of any particular person (including the authority holding that information).

54. AWARD OF CONTRACTS FOR THE PUBLIC ADVICE AND INFORMATION SERVICE AND INFRASTRUCTURE AND SUPPORT TO THE VOLUNTARY AND COMMUNITY SECTOR

By means of a report by the Head of Communities and Operational Housing (a copy of which is appended in the Minute Book), the Award of Contract for the Public Advice and Information Service and Infrastructure and Support to the Voluntary and Community Sector Report was presented to the Panel.

Following the discussion, it was

RESOLVED

that the comments of the Overview and Scrutiny Panel be passed to Cabinet for their consideration when making a decision upon the recommendations within the report.

At the end of the meeting, Councillor Alban thanked Councillor Hunt and Councillor Kerr for their leadership as Chairs of the Panel over the preceding four years. He also thanked Council Officers for their support over the period in particular the Democratic Services Team, sentiments which were echoed by the Panel. In closing the meeting Councillor Hunt thanked members of the Panel for their support, co-operation and contributions.

Chair

HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the OVERVIEW AND SCRUTINY PANEL (ENVIRONMENT, COMMUNITIES AND PARTNERSHIPS) held in LANCASTER & STIRLING, CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN on Thursday, 21 May 2026.

PRESENT Councillors T Alban, A Bulat, M J Burke, S Bywater, S Claffey, J Francis, C Innes, S Lancaster, C Lowe, S Mokbul, N Sarkies and M Young.

APOLOGIES: No apologies for absence from the meeting were submitted.

1. ELECTION OF CHAIR

A proposal to elect Councillor T Alban to the Chair of the Panel was moved and seconded. On being put to the vote the proposal was declared to be TIED.

A proposal to elect Councillor M J Burke to the Chair of the Panel was moved and seconded. On being put to the vote the proposal was declared to be TIED.

RESOLVED

that the election of Chair of the Panel for the ensuing Municipal Year be referred to item 17 of the Annual Council meeting for determination following the risings of the Annual Meeting of Committees and the Annual Cabinet.

2. MEMBERS' INTERESTS

No declarations of interest were received.

3. APPOINTMENT OF VICE-CHAIR

A proposal to appoint Councillor S Bywater to the Vice-Chair of the Panel was moved and seconded. On being put to the vote the proposal was declared to be LOST.

A proposal to appoint Councillor S Mokbul to the Vice-Chair of the Panel was then moved and seconded, whereupon it was

RESOLVED

that Councillor S Mokbul be appointed Vice-Chair of the Panel for the ensuing Municipal Year.

Chair

Overview and Scrutiny (Performance and Growth)
Panel – 3rd June 2026
Overview and Scrutiny (Environment, Communities and
Partnerships) Panel - 4th June 2026

Report by: Beccy Buddle and Lauren Adams



Wards
All Wards

Open / Exempt
Open

Key Decision?
No

Overview and Scrutiny – Remit, Role and Studies

Executive Summary: This report is to inform Members of the Panel of the remit, role and operation of Overview and Scrutiny.

Recommendations

- 1.1 to note the Overview and Scrutiny remits, roles and processes outlined;
- 1.2 to consider the composition of Working Groups to undertake additional studies;
- 1.3 to delegate formation of the Overview and Scrutiny Work Programme, as well as the formation and commencement of work streams to the Democratic Services Officer after consultation with the Overview and Scrutiny Chairs and Vice Chairs; and
- 1.4 that the draft Overview and Scrutiny Work Programme be submitted to the Overview and Scrutiny Chairs and Vice Chairs as well as the Chief Executive and Corporate Directors for input and comment.

Report Author(s)

Beccy Buddle, Democratic Services Officer (Beccy.buddle@huntingdonshire.gov.uk)
Lauren Adams, Democratic Services Officer (lauren.adams@huntingdonshire.gov.uk)

1. INTRODUCTION

- 1.2 The purpose of this report is to inform Members of the Panel of the remit, role and operation of Overview and Scrutiny.
- 2.2 In addition, there is an opportunity for Members to review the programme of studies or investigations and plan the Panel's work programme for the forthcoming year at scheduled work planning sessions throughout the year.

2. REMIT

- 3.2 The remits for the Overview and Scrutiny Panels have been revised following the appointment of new administration at the start of the municipal year 2026/27. The proposed remits are attached at Appendix A.
- 4.2 Any future amends to the remits of the Panels will be agreed by the Overview and Scrutiny Chairs and Vice Chairs.

3. OVERVIEW AND SCRUTINY PROCESS

(a) Holding the Executive to Account

- 5.2 A fundamental element of the role of the Overview and Scrutiny Panels is the holding of the Executive to account for its decisions and, for this purpose, the Panels are able to scrutinise the activities of the Executive at various points in the decision making process. Information on subjects to be considered and decisions taken by the Executive are available to the Overview and Scrutiny Panels and to the Members in a variety of ways –

- Forward Plan of key decisions to be taken by the Executive in the ensuing four months;
- Agenda for meetings of Cabinet available five days prior to meeting;
- Notice of all decisions to be made by individual Executive Councillors and key decisions to be taken by officers five days prior to decision;
- Consent of relevant Overview and Scrutiny Panel Chair required for consideration of any decision by Cabinet or Executive Councillor or key decision by officer if five days' notice cannot be given;
- Record of all decisions made by Cabinet and an Executive Councillor and key decisions by an officer sent to Overview and Scrutiny Panel Members; and
- Minutes of meetings of Cabinet.

(b) Pre-Decision Scrutiny

- 3.2 The most significant document in this respect is the Forward Plan which must be produced monthly containing key decisions to be considered by the Executive in the ensuing four months. A copy is attached to the Agenda for each meeting of the Panel. If a Member is interested in an Overview and Scrutiny Panel discussing any particular decision that appears on the Forward Plan, he or she can, following its receipt –

- seek further information from the relevant Executive Councillor or officer named in the Plan;
- ask for copies of background documents where relevant;

- ask for an item to be included on the Agenda for the next Panel meeting to enable a subject to be discussed prior to the Cabinet meeting.

3.3 The Panels also have adopted formal arrangements to deal with the Plan –

Month 1

The Panel identifies any key decision of interest to them in months three and four of the Plan and allocates a lead Member to enquire about the availability of draft reports etc

Month 2

The nominated lead Member follows up those enquiries and reports the outcome to the ensuing Panel meeting. The Panel considers whether this is a matter which they wish to pursue further and decide whether to seek further information, ask others for comment, commission independent advice etc. This may or may not be undertaken by the Lead Member. The Panel also decides whether to request the Executive Councillor and/or relevant senior officer to attend their next meeting and to review the report to be considered by the Executive if this is available.

Month 3

Where appropriate the Executive Councillor and/or relevant senior officer attend the Panel meeting and in the light of the information presented, the Panel decides whether to submit recommendations/observations to the Executive for consideration when the decision is to be made. The Panel may also consider whether it wishes to call-in the decision if the Executive does not concur with its recommendations. If so, the Panel may identify the requisite three members for that purpose.

(c) Post-Decision Scrutiny

3.4 After any decision has been taken by the Cabinet or an Executive Councillor and any key decision has been taken by an officer, a record of the decision will be circulated by the Democratic Services Section to all Overview and Scrutiny Panel Members within three working days. The decision may not be implemented for a further five working days during which it may be called in by any three Members of the relevant Overview and Scrutiny Panel. The process is undertaken electronically for all Members. When a decision has been called in, a meeting of the relevant Panel should be held within a further ten working days to decide whether to refer the matter back to the decision taker or onwards to full Council.

(d) Other Members

3.5 Scrutiny is not restricted solely to the Overview and Scrutiny Panels. Other non-Panel Members have access to the information referred to above (other than the records of decisions) and may –

- ask for an item to be included on an Overview and Scrutiny Panel Agenda;
- speak at that meeting with the Chair's consent; or
- be appointed to sub-panels established by an Overview and Scrutiny Panel to assist them in their work.

4. STUDIES

- 4.1 It has been established as best practice to devise a limited programme of studies at the start of each year. The Overview and Scrutiny Work Programme is published on each Overview and Scrutiny agenda and this report contains details of the Panel's ongoing studies. Members are reminded that they can add to the list of studies and make their own suggestions throughout the year. Members are invited to review the programme at each Panel meeting.
- 4.2 Working groups are set up to undertake the studies. It is usual for the Membership of Working Groups to continue to the completion of studies and it is suggested that this principle continue. The exception to this would be if a Member no longer holds office as a District Councillor for Huntingdonshire.

Internal Studies

- 4.3 The areas of Council services that fall within the Panel's remit are included at Appendix A.

Members are requested to identify studies or investigations of single issues, which are topical or contentious, for example, that may have arisen in the course of their contact with constituents.

- 4.4 Performance data, which is regularly submitted to the Performance and Growth Panel, can also be used to identify study areas. The current performance report appears on the June agenda of Overview and Scrutiny Performance and Growth Panel.

4.1 Appendices.

Document List	Custodian	File Location
Overview and Scrutiny Roles and Remits	Democratic Services	Appendix A

OVERVIEW AND SCRUTINY REMITS

ENVIRONMENT, COMMUNITIES AND PARTNERSHIPS

Service Area	Portfolio	Responsible Officer
Biodiversity	Parks and Countryside, Waste and Street Scene	Head of Leisure, Health & Environment: Gregg Holland
CCTV	Parks and Countryside, Waste and Street Scene	Head of Operations: Andy Rogan CCTV Operations Manager: Neil Howard
Climate Strategy	Climate, Transformation & Workforce	Head of Leisure, Health & Environment, Gregg Holland
Communications Strategy	Leader	Head of Communications, Engagement and Public Affairs: Michael Hann
Communities (includes engagements, initiatives, community resilience and safety)	Communities, Health and Leisure	Head of Communities & Operational Housing: Claudia Deeth Community Resilience Manager: Rob Mitchell
Community Wealth Building	Communities, Health and Leisure	Head of Communities & Operational Housing: Claudia Deeth
Customer Services (including Document Centre)	Resident Services and Corporate Performance	Head of Customer Services, Revenues and Benefits: Katie Kelly Customer Services Manager: Michelle Greet
Digital & ICT	Climate, Transformation & Workforce	Chief Digital & Information Officer: Simon Oliver
External Partnerships	Leader	Corporate Director – Communities: John Taylor
Health & Healthy Communities	Communities, Health and Leisure	Head of Communities & Operational Housing: Claudia Deeth Head of Leisure, Health & Environment: Gregg Holland
Housing Services (including Housing Needs & Homelessness) and HIA	Resident Services and Corporate Performance	Housing Needs Manager: Jon Collen
One Leisure Active Lifestyles & Centres and Sports Development	Communities, Health and Leisure	Head of Leisure, Health & Environment: Gregg Holland Active Lifestyles and Health Manager: Jo Peadon
Parks and Countryside	Parks and Countryside, Waste and Street Scene	Head of Leisure, Health & Environment: Gregg Holland Development and Delivery Manager – Parks, Countryside and Climate: Helen Lack

Place Strategy (Embedding)	Leader	Head of Planning, Infrastructure, and Public Protection: Clara Kerr
Resident Advice	Communities, Health and Leisure	Head of Communities & Operational Housing: Claudia Deeth
Revenues & Benefits	Resident Services and Corporate Performance	Head of Customer Services, Revenues & Benefits: Katie Kelly
Street scene including Street Cleaning and Grounds Maintenance	Parks and Countryside, Waste and Street Scene	Head of Operations: Andy Rogan Operations Manager: Matt Chudley
Town and Parish Council Relations	Leader	Elections and Democratic Services Manager: Lisa Jablonska
Voluntary Sector Grants and Community Chest	Communities, Health and Leisure	Head of Communities & Operational Housing: Claudia Deeth
Waste Services including Recycling, Waste Minimisation and Trade Waste	Parks and Countryside, Waste and Street Scene	Head of Operations: Andy Rogan Waste and Recycling Operations Manager: Louise Joyce

PERFORMANCE AND GROWTH

Service Area	Portfolio	Responsible Officer
Budget and MTFS	Finance and Resources	Head of Finance: Sandra Beard
Capital Projects	Finance and Resources	Head of Finance: Sandra Beard
Car Parking (including Civil Enforcement)	Parks and Countryside, Waste and Street Scene	Head of Economy, Regeneration & Housing Delivery: Pam Scott
CIL	Planning	Implementation Team Leader: Claire Burton
Commercial Investment Strategy	Finance and Resources	Corporate Director (Finance and Resources): Lydia Morrison
Corporate Estates	Finance and Resources	Head of Property & Facilities: Liz Welbourn
Corporate Performance	Resident Services and Corporate Performance	Business Performance and Transformation Manager: Lucy Aston
Economic Development	Economy, Regeneration & Housing	Head of Economy, Regeneration & Housing Delivery: Pam Scott Economic Development Manager: Rebecca Tomlin
Facilities Management including Energy Management	Communities, Health and Leisure	Facilities Manager – Hard Services: Matt Raby Facilities Manager – Soft Services: Caroline Wilson
Fleet Management	Parks and Countryside, Waste and Street Scene	Head of Operations: Andy Rogan Transport Manager: Colin Moss
Financial Management	Finance and Resources	Head of Finance: Sandra Beard
Strategic Housing	Planning Economy, Regeneration & Housing	Head of Planning Infrastructure & Public Protection: Clara Kerr Head of Economy, Regeneration & Housing Delivery: Pam Scott
Local Plan and Local Plan Advisory Group	Planning	Head of Planning Infrastructure & Public Protection: Clara Kerr Planning Policy Team Leader: Clare Bond
Market Town Regeneration	Economy, Regeneration & Housing	Head of Economy, Regeneration & Housing Delivery: Pam Scott
Planning Enforcement	Planning	Planning Services Manager: Julie Ayre
Planning Policies	Planning	Head of Planning Infrastructure & Public Protection: Clara Kerr

Procurement	Climate, Transformation & Workforce	Procurement Manager: Vacant
Shared Services (including 3C)	Climate, Transformation & Workforce	Corporate Director Communities: John Taylor
Skills, Employment & Learning	Economy, Regeneration & Housing	Economic Development Manager: Rebecca Tomlin
Strategic Sites and Major Developments	Planning	Head of Planning Infrastructure & Public Protection: Clara Kerr
Transport & Infrastructure	Economy, Regeneration & Housing	Head of Planning Infrastructure & Public Protection: Clara Kerr
Treasury Management	Finance and Resources	Head of Finance: Sandra Beard Financial and Treasury Accountant: Oliver Colbert

REMITTS OF OTHER COMMITTEES

Employment Committee

Service Area	Portfolio	Officer
Health and Safety / Safeguarding	Climate, Transformation & Workforce	Corporate Health & Safety Manager: Pete Corley
HR and Payroll	Climate, Transformation & Workforce	Head of HR and OD: Leanne Harfield
Organisational Change and Development	Climate, Transformation & Workforce	Head of HR and OD: Leanne Harfield
Workforce Strategy	Climate, Transformation & Workforce	Head of HR and OD: Leanne Harfield

Corporate Governance Committee:

Service Area	Portfolio	Officer
Accountancy	Finance and Resources	Head of Finance: Sandra Beard
Commercial Investment Strategy	Finance and Resources	Head of Finance: Sandra Beard
Emergency Planning	Resident Services and Corporate Performance	Head of Planning, Infrastructure, and Public Protection: Clara Kerr
Fraud	Resident Services and Corporate Performance	Head of Customer Services, Revenues & Benefits: Katie Kelly
Risk Management	Resident Services and Corporate Performance	Internal Audit Manager: Cain Oliphant
Safeguarding	Climate, Transformation & Workforce	Corporate H&S Manager: Pete Corley
Internal Audit	Governance and Democratic Services	Internal Audit Manager: <i>Vacant</i>
Governance	Governance and Democratic Services	Monitoring Officer: Anita O'Malley Elections and Democratic Services Manager: Lisa Jablonska
Constitutional Review	Governance and Democratic Services	Monitoring Officer: Anita O'Malley Elections and Democratic Services Manager: Lisa Jablonska

Licensing & Protection

Service Area	Portfolio	Officer
Licensing	Resident Services and Corporate Performance	Licensing Manager: Michelle Bishop
Regulatory (Environment) Services – Animal Welfare/Pest Control	Resident Services and Corporate Performance	Environment Health Services Manager: Kate Penn
Regulatory (Environment) Services – Environmental Enforcement	Resident Services and Corporate Performance	Environment Health Services Manager: Kate Penn
Regulatory (Environment) Services – Environmental Health	Resident Services and Corporate Performance	Environment Health Services Manager: Kate Penn
Regulatory (Environment) Services – Environmental Protection	Resident Services and Corporate Performance	Environment Health Services Manager: Kate Penn

Overview and Scrutiny Work Programme 2026-27 - Environment, Communities and Partnerships

Forward Agendas

Meeting Date	Pre-Scrutiny	Scrutiny Review
4 th June 2026	Appointment to CCC Health Committee	
2 nd July 2026		Update on OL Solar Panel Projects

Unscheduled Agenda Items

Item	Notes	Progress
Community Safety Partnerships	<ul style="list-style-type: none"> • Consider bringing forward a paper to review and understand what Huntingdonshire District Council has done or is currently doing in relation to the Community Safety Partnership (CSP). • Given the importance of community safety, I believe it would be beneficial to examine the CSP's activities, outcomes, and any ongoing initiatives to ensure transparency and alignment with local needs, thus improve local understanding. • Is it working, could this be improved? 	Report being developed ahead of scheduling onto the Agenda.

Working Groups

Climate Working Group

Members: Cllrs N Hunt, T D Alban, M Hassall, C Lowe, B Pitt and D Shaw

Lead Officer: Adjusted to suit the topic, enquiries to B Buddle

Progress:

November 2022: Initial Meetings held to establish Terms of Reference for the group.

April 2023: Regular meetings established. Evidence and information gathering to be progressed.

Group to be involved in the Electric Vehicle Charging Strategy Development.

January 2024: Meetings held to discuss proposed work plan for the group and to discuss HVO Fuels project

November 2024: Meeting to discuss future proposed projects

January 2025: Group met to review the HVO draft report prior to its consideration by the Panel

August 2025: Group met twice to discuss both the Energy Strategy and the Fleet Decarbonisation Project for initial feedback prior to their inclusion in the democratic cycle of meetings over Autumn 2025

February 2026: Group invited to comment on the Interim RECAP Partnership Waste Strategy. This will be brought to Members through the Members Briefing.

Next Steps: Meetings to be scheduled as required to allow involvement in proposed works.

Disabled Facilities Grants Group

Members: I P Taylor, B Banks, C Tevlin and C Lowe

Lead Officer: Claudia Deeth

Progress:

February 2024: Councillors invited to express their interest in being involved with the project.

August 2024: initial meeting held and scope of project discussed

February 2025: Further meeting held to update the group on the progress of the project

Next Steps: DFG team to arrange ongoing schedule of meetings